**Meeting Agenda**

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| **CRYdata Solutions**  **Meeting Agenda** | | Date: March 10th, 2023  Time: 10:00am to 11:00am  Location: Online – Teams meeting | |
| **Meeting called by:**  **Cassandra Forlani** (Project lead/communicator) | | Meeting type: February Monthly Meeting | |
| **Requested Attendees:** | | | |
| Dr. Alex Smith (Technical Lead and assistant to Dr. Houser)  Dr. Chris Houser (Project Lead Researcher from Municipal Innovation Council)  Brunilda Xhaferllari (Project Manager)  Diksha Mongia (Junior Project Manager and assistant to Brunilda)  Rich Freeman (Faculty Mentor / Software Development Project Manager)  **AI team**  Fangji Chen  Janviben Rakeshkumar Patel  Scaria Ouseph Kurian  **Project team (CRYdata Solutions)**  Cassandra Forlani (Project lead/communicator)  Ruwindhu Dilanga Chandraratne Hettige Don (Developer)  Yi-Chen Hsiao (Analyst) | | | |
| **Time** | **Topic** | | **Presenter** |
| 10:00 – 10:10 | Introduction   * Agenda * Team Introductions (if new members are online) * Priorities given from November 30th meeting | | Cassandra Forlani |
| 10:10 –10:30 | CRYdata Team update   * What has been completed * Current position * Next steps | | Cassandra Forlani  Ruwindhu Hettige Don  Yi-Chen Hsiao |
| 10:30-10:50 | A.I. team   * What has been completed * Current position * Next steps | | Fangji Chen  Janviben Rakeshkumar Patel  Scaria Ouseph Kurian |
| 10:50 – 11:00 | Wrap-up & Close meeting | | Whole team |